View Transfer Course and Test Credit Rules

Navigation to Transfer Course Credit rules: Records and Enrollment>Transfer Credit Rules>Transfer Subject Area.

- When viewing Transfer Credit rules you will want to enter the external schools ID in the Source ID box, you can use the look up icon next to the field, to search by name.
- When you have selected the Source ID, if you know the School Subject and School Course Number you are looking for enter it in the appropriate fields.
- If no rules exist you may want to remove the Course Number and run again, as there can be generic rules that do not reference a specific course number.

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Transfer Subject Area

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value | Add a New Value

▽ Search Criteria

Academic Institution:	begins with ▾	
Source ID:	begins with ▾	18005928
Component Subject Area:	begins with ▾	
School Subject:	begins with ▾	ENG
School Course Nbr:	begins with ▾	1A

☐ Include History   ☐ Correct History

[Search]   [Clear]   Basic Search   💾 Save Search Criteria

Search Results

View All   First ◀ 1-2 of 2 ▶ Last

Academic Institution	Source ID	Component Subject Area	Equiv Component	Description	External Term Type	School Subject	School Course Nbr	Begin Date	End Date
UAZ00	18005928	ENG	0001	ENG 1A (19011 19994)	Semester	ENG	1A	01/01/1901	12/31/1999
UAZ00	18005928	ENG	0002	ENG 1A [20001 20154]	Semester	ENG	1A	01/01/2000	12/31/2015

- In the example above there were two rules for this subject and course number, as there are multiple date ranges. You will notice the Begin and End Dates for the first rule are 01/01/1901 to 12/31/1999, this means if the course being brought in was taken during this time it will receive the internal articulation.
- The second rule has a Begin and End Dates of 01/01/2000 to 12/31/2015, so again if the course was taken during this time they will receive the internal articulation.
- To view the Internal articulation click on any one of the Search Results. It will not matter which one, as you will see all results related to the Subject Area.

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| Transfer Subject Area | Subject Area Elements |

Academic Institution: UAZ00   The University of Arizona

Source ID: 18005928   Saddleback College

Component Subject Area: ENG   Review History

Find | View All   First ◄ 1 of 1 ► Last

Effective Date: 01/01/1901   **Status:**   Active   ⊞ ⊟

Description: ENG

Subject Area Elements   Find | View All   First ◄ 1 of 33 ► Last

*Sequence Number: 0001   ⊞ ⊟

*Description: ENG 1A   (19011 19994)

*Term Type: Semester ▾

Transfer Course: ☑

*Transfer Priority: 2   ***Internal Equiv Course Value:**   Specify Maximum Units ▾

Contingent Credit: ☐   **Save Excess Units to a Course:** ☐

Incoming Course   **Internal Equivalent**

*Seq#:   1   ⊞ ⊟   ***Course ID:**   002549 🔍 ENGL   1TR

WildCard: ☐   ***Offer Number:**   1 🔍   ENGL Lower Division Transfer

*Subject: ENG 🔍 ENG   **Max Units to**   99.00   **Req Designtn:** 🔍
                                        Transfer:
Course Number: 1A 🔍 Principles of Composition I   ***Default Grade:** By Incoming Course ▾

Incoming Course Information   ***Course:**   Seq 1: ENG 1A ▾

- Select the Subject Area Elements tab, which is where the actual rules are built.
- You will notice there are actually 33 rules with the Subject Area of ENG. The course you are looking for may not always be the first rule, so select View All to display multiple rules at a time.
- Something to note is the rules are not in Course Number order, rather they increment by Sequence Number, so the second rule might be Sequence 2, or Sequence 32.
- We have included the date range in the Description box, but to view the actual date range you can select the Incoming Course Information link. For those that may or may not know, the last digit on the date in the Description box will represent the semester (1 = Spring, 2 & 3 = Summer, 4 = Fall).
- How the course will be articulated to the UA will be entered in the Internal Equivalent box, so for this rule they will receive departmental elective credit. If the Internal Equivalent box is blank this means the course is non transferrable.

Navigation to Test Credit rules is Records and Enrollment>Transfer Credit Rules> Test Transfer Rules.

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Test Transfer Rules

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value | Add a New Value

▽ Search Criteria

Academic Institution: begins with ▾ UAZ00 🔍
Test Equivalency Rule: begins with ▾
Description: begins with ▾

☐ Include History ☐ Correct History ☐ Case Sensitive

Search | Clear | Basic Search 🖫 Save Search Criteria

- When viewing Test Credit enter UAZ00 in the Academic Institution field and select Search. You should be taken directly into the list of rules.
- Test credit is different from course credit, as we only maintain one set of rules for exams that receive credit from AP, IB, CLEP and LPE.

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Test Credit Rule/Component

Institution: UAZ00 The University of Arizona
Test Equivalency Rule: TESTCR

Find | View All First ◄ 1 of 1 ► Last

*Effective Date: 01/01/1901 | *Status: Active ▾ | + −
*Description: Test Credit Rules

Find | View 100 First ◄ 1 of 420 ► Last

*Test ID: AP | 🔍 Advanced Placement | + −
Test Component: AGO 🔍 Govt & Politics: United States
*Equiv Component: 0001

*Description: American Government | Priority: 1
Min / Max Score: 4.00 | 5.00 | Min Percentile:
Begin / End Date: 01/01/2003 | 07/31/2014 | Maximum Age: 99

*Course ID: 027786 🔍 American Natl Govt | + −
*Course Offering Nbr: 1 🔍 POL 201
Units Taken: 3.00

- You will notice there are currently 420 test rules. To help narrow your search, select the Find link, which will pop up a search box. Enter either the Test ID (ex. AP), or if you know the Test Component code (ex. AGO), to search on. Otherwise you will want to click through to find the exam you are looking for.
- You can select View 100, however this can run slow as it has to display quite a bit of data. Again look at the Begin and End Dates to determine if this will be the rule for the exam the student took. You will also notice the Min/Max Score, which you will also want to reference. Directly below it will be the credit the student will receive.