

UPAC Agenda
August 9, 2023
8:45 AM -10:00 AM

Welcome: UPAC Co-Chairs

8:45-8:50 AM: **Curriculum Update Reminder:** Melanie Madden (Zoom)

- Annual opportunity to make minor adjustments to ADVIPs, 4-year plans, and learning outcomes for 24-25 academic catalog
- Curriculum submitters will need to email updates mid-September
- Curriculum update module in UAccess opens 09/18
- Department deadline to submit updates is 10/31
- Contact: curricular_affairs@list.arizona.edu for questions

8:50 am to 9:00 am: **Bioethics Minor:** Megan Theesfeld (Zoom)

- <https://philosophy.arizona.edu/bioethics-minor>
- Any advisor can declare for students or students can declare online through a form
- Bioethics minor is a collaboration with health sciences and social sciences
 - Applicable towards any major!
- Only 1 required course in the minor and the remaining courses are electives
 - Required course: PHIL 321(Medical Ethics)
 - 9 units must be taken at the University
 - No internship requirement
- 2.0 GPA to declare and maintain this minor
- Contact: Megan Theesfeld mtheesfeld@arizona.edu

9:00 am to 9:15 am: **No Major Selected Declaration Form:** Jackie Rindone

- An online form was created to ensure a seamless process in declaring NMS in the A Center
 - Honors NMS students are not associated through the A Center, but the Honors College
- <https://theacenter.arizona.edu/switch-to-undeclared-undecided>
- Requirements to declare:
 - Students need to be 60 units or below
 - Cannot be a transfer student
 - Students below a 2.0 GPA can declare NMS, however, students below a 2.0 cannot declare during required program changes
- If you refer a student to this form, please include in this information in Trellis Notes.
- Drop in advising 08/14-08/29 for students (students do not need to be declared as NMS to attend drop in advising).
- Major changes will occur on Fridays, students will receive an email confirmation once their major has been officially changed

- Contact: Jackie Rindone jrindone@arizona.edu

9:15 am to 9:30 am: **Mission, Vision, Philosophy:** Sharon Aiken-Wisniewski (In-Person)

- The process in creating the philosophy statement began in December 2022
- In April 2023, editing/feedback by advisors on the MVP statement draft
- By July 2023, accepted by AAC
- Assessment of Academic Advising – Why?:
 - Complement assessment in sub-organizations
 - Identify best practices to share
 - Identify campus-wide training and development needs
 - Establish current standard- future enhancements
- Assessment Cycle needs to be continuous to implement and continue changes
- What do we want to assess:
 - Student learning outcomes within academic advising
 - Programmatic outcomes
 - Delivery of academic advising – quality
 - Student needs
- How do we use this information:
 - 2 surveys (1 will go to students and one will go to advisors) - this is come within the year
 - Committee for academic advising assessment
 - New coordinator in the ARC to focus on Wayfinders and academic advising assessment
 - If interested in participation, please contact Sharon
 - Continue to engage the academic advising community in the process
- Contact: Sharon A. Aiken-Wisniewski, saikenwisniewski@arizona.edu

9:30 am to 9:40 am: **Pay One Price:** Cheryl Gerken & Cheryl Casey (Zoom)

- Flat rate for all required textbooks for all main campus students (Full/Part time)
- Includes all required textbooks/courseware
- Digital preferred, however, print is available if a digital version is unavailable
- Price (already on students Bursar's acct):
 - 250 per semester for all books
 - 125 for summer term
- Opt out is 09/03 for the Fall 23 semester
 - Opt out deadlines is available on CatCloud and D2L
 - Opt out takes place within D2L
 - If students opt out, they have to pay for textbook at a higher rate
 - Students are responsible for sources their own materials if they opt out

- “Bookstore Course Materials” is what is listed in students Bursar’s account
- Students should do a cost analysis of their textbooks to determine if they should opt out or not
- If students add classes after the opt out deadline, it is the goal for students to have access to future courses added (7-week courses) but currently this decision is not finalized.
- Contact: payoneprice@arizona.edu

9:40 am to 9:45 am: **Admissions Processing:** Danielle Crosby Admin (Zoom)

- Final Transcript Verification (FTV): students who are enrolled will need their 8th semester official transcript with graduation date printed.
 - Currently have over 500 students who have not completed this action
 - Federal financial aid cannot disburse without completion
 - In September, another hold will be added to prevent enrollment in Spring classes
 - Students should still be able to make changes to their Fall schedule
 - This should only prevent Spring 24 enrollment
- Students needing admissions assistance contact:
 - Admissions@arizona.edu
 - 520-626-3237
- Advisors if you have questions, contact Danielle Crosby: dshafer@arizona.edu

9:45 am to 9:50 AM **Wrap Up Announcements, High Fives, Introductions:** Nicole Gonzalez

- New ARC staffing!
- Recognition form for advisors (link will be provided soon)

Adjourn

Join us in-person in Marley 230, or link to join via ZOOM:

<https://arizona.zoom.us/j/89432421532>

- Please virtually log in with your first and last name so we can track your attendance :)

UPAC Co-Chairs for 2022-2023 school year

- Keisha Fuller – knfuller@email.arizona.edu
- Brianna Sheaffer – sheafferb@email.arizona.edu
- Debra Armand-Cade- darmandcade@arizona.edu
- Juliana Lincoln- julianalincoln@arizona.edu

*To request to present at a future UPAC meeting, please email the UPAC Co-Chairs

**To get added to the UPAC listserv and receive UPAC emails, email the [Advising Resource Center](#) (ARC) at advising@arizona.edu

***UA Advisors can send relevant emails to the UPAC listserv by emailing: UPAC@list.arizona.edu

Do you have a new elective course to announce? Use our new [Elective Course Announcement Form](#)! See the results [here](#). **REMEMBER:** This is only an advising tool and should not be shared directly with students. The schedule of classes remains the official listed of course information.